

**Demat Account Opening Forms (AOF) are available with our SBI-SG office. Customers may also contact over phone or through email for AOF.**

In order to open a Demat account, you will need to provide/produce the following documents.

**Account Opening Form:**

- Demat Account Opening Form (Corporate)
- Central Know Your Customer (CKYC) form (legal entity and Related Party)

**Steps for Demat Account Opening Process:**

- Step 1 - Client to contact SBI-SG on the email id's mentioned on the website.
- Step 2 - SBI-SG Onboarding team to provide require checklist and formats to the client.
- Step 3 - Client to provide all executed / original documents to SBI-SG
- Step 4 - SBI-SG onboarding team to provide documents to DP team after taking all the necessary internal approvals.
- Step 5: DP team will capture data in Back-Office system as per the regulatory requirements with two level checks.
- Step 6: DP team authorise the data, generates out file/export file and imports the same into NSDL / CDSL system.
- Step 7: Once the data is imported, after conducting all the necessary verification a Client ID will be generated and active CML to be shared with Onboarding
- Step 8: Onboarding team to provide account details to the client.

A Demat Account can be opened by visiting our corporate office or by contacting our Sales / Onboarding team on the details given below: -

**SBI-SG GLOBAL SECURITIES SERVICES PRIVATE LIMITED**

Corporate Off.: “Jeevan Seva” Annexe Bldg., Ground Floor,

S.V. Road, Santacruz (W), Mumbai – 400054.

Visit us at: [www.sbisgcsl.co.in](http://www.sbisgcsl.co.in).

Tel No – +91-022-6284 6221 / 150/ 153

Fax No - +91-022-26108574/26108726

Email IDs

Sales – [sbisg\\_bd@sbisgcsl.co.in](mailto:sbisg_bd@sbisgcsl.co.in)

Account Opening – [Onboarding@sbisgcsl.co.in](mailto:Onboarding@sbisgcsl.co.in)

Operational Queries - [sbicsl@sbisgcsl.co.in](mailto:sbicsl@sbisgcsl.co.in)